



CITY OF HESPERIA
ENCROACHMENT PERMIT APPLICATION
BEFORE YOU DIG CALL (800) 422-4133

LOCATION OF WORK (Address)	CROSS STREET	PERMIT NO.
DEVELOPER/OWNER	CONTACT PERSON EMAIL	TELEPHONE
CONTRACTOR	LICENSE NO.	CLASSIFICATION
SUBCONTRACTOR	SUBCONTRACTOR LICENSE #	SUBCONTRACTOR TELEPHONE

ENCROACHMENT ITEMS			
CABLE TV	GAS	WATER	Traffic Control Plan Required
DRIVE APPROACH	PHONE	AS PER APPROVED PLAN	Night Work Only
EDISON	SEWER	Traffic Control per MUTCD	Miscellaneous

If you chose miscellaneous from above, choose additional option from list below:			
Material Inspection	Utility Work	Staking	Punchlist
Complaint	Bus Stop	Potholes	Sidewalk Repair
Compaction Testing	Landscaping & Irrigation	Fencing/Walls	Street Repair
Bond walk	Monumentation	A.D.A. Compliance	

DESCRIPTION OF WORK/WORK ORDER NUMBER			
Duration of Work (days)	Anticipated Overtime Work: Yes ☐ No ☐	Service Impacts to Schools or Public Services: Yes ☐ No ☐	Road or Lane Closure: Yes ☐ No ☐

PERMIT PROVISIONS	
PERMIT NOT VALID UNTIL EFFECTIVE DATE. 24 HOURS ADVANCE NOTICE MUST BE GIVEN FOR INSPECTION. - Work in City right-of-way can only be done during regular business hours M – F from 7am – 5pm and no work will be permitted during City observed holidays. - Permittee must have a valid Contractor Licenses for work in City right-of-way: A General Engineering, or specialized C license for the specific discipline as accepted by the City. - Permittee is responsible for providing proper and continuous traffic control during the work per CA MUTCD, latest version (see No. 10). - Street closures are not permitted without coordination with Engineering Construction Inspection Supervisor and requested a minimum 7 days in advance. - Permittee shall protect existing improvements in place. Damages within the City right-of -way will be the responsibility of the contractor. - Permittee is responsible for coordinating work with all affected utility agencies (see No. 9). - Permittee shall provide continuous access to existing fire hydrants, streets, drives, and drive approaches unless otherwise approved by the City Engineer. SEE PAGE 2 OF THIS PERMIT FOR FURTHER CONDITIONS AND PROVISIONS.	

Permission is hereby requested to encroach into public right of way to perform work as set forth above. It is understood that this permit is limited to the work described herein and that all work is to be done in compliance with the provisions shown on page 2 of this permit and with all other applicable rules, regulations and standards of the City, and that the permittee assumes full responsibility for said compliance, for acceptability of the work, and for repair or replacement thereof if defective, and for repair or replacement of any existing improvement damaged by the doing of the work. I hereby certify and agree that all Ordinances of the City of Hesperia and the State of California will be complied with whether herein stated or not. CONTRACTOR'S SIGNATURE _____ Date: _____ Permit Application Processing Time is Approximately 5 – 7 Business Days
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FOR CITY USE: ☐ APPROVED SIGNED _____ DATE _____

COMMENTS:



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9. Permittee shall save, keep, and hold harmless the City of Hesperia, its officers or agents from all damages, cost or expenses in law or equity that may at any time arise or be set up because of damage to property, or of personal injury received by reason of or in the course of performing work authorized by this permit which may be occasioned by an act or omission of the permittee, his agents or employees. The City will not be liable for any accident, loss or damage to the work prior to its completion and acceptance.
10. This permit shall be made available by the permittee at the work site. Accepted traffic control plan shall also be available onsite at all times.
11. Permittee shall notify public utility and irrigation water companies by calling Underground Service Alert at (800) 422-4133 two working days prior to the start of any work within the public right-of-way and shall pay for any removal or relocation work necessary.
12. Permittee shall adequately safeguard all excavations and obstructions with barricades, lights, and/or other suitable safety devices in conformance with the current "State of California Manual of Traffic Controls for Construction and Maintenance Work Zones" issued by the State of California Department of Transportation and Cal OSHA regulations. If the permittee fails to adequately safeguard the public, the City shall place barricades and lights at the expense of the permittee as follows: Current rental rate of each device plus labor and equipment cost, including overhead and any call out time, for placement for each occurrence. Permittee shall be responsible for replacement cost of any device damaged or lost. Replacement cost shall be actual cost plus 20%. Placement of any safety devices by City shall not relieve the permittee from any liability.
13. Permittee shall be responsible for preserving and/or replacement of any permanent survey markers, monuments, street ties, etc. disturbed, damaged, or lost because of construction activities.
14. Permit fees paid after work has commenced shall include a penalty fee in accordance with City regulations.
15. Any work done without proper inspection will be subject to rejection. Permittee shall request inspections as follows: When traffic control is installed within City right-of-way; When forms are complete and ready for concrete; When subgrade is compacted and ready for pavement or concrete; When excavation is started; When backfill compaction is in progress; When temporary resurfacing has been placed; When work authorized by the permit has been completed; Or at any time assistance is needed to assure compliance with City requirements.
16. Re-inspections required due to site or work not being ready for inspection when scheduled or for the replacement of defective work may result in additional inspection fees to be paid prior to any further inspections.
17. Requests for inspection that will be made before or after regular office hours (Monday-Friday 7 a.m. to 5 p.m.) shall be made by 7 am the day of inspection request and shall be paid entirely by the permittee as follows: Actual cost to the City including overhead and call out time; a deposit in the amount of the estimated cost as determined by the City Engineer shall be made prior to any overtime approval. Any requests for overtime work outside of normal business hours shall be coordinated and requested a minimum of 10 business days in advance of the work to be performed.
18. Cash deposits in excess of costs will be refunded after work is accepted for pavement placements, safety devices, overtime, etc.
19. The permittee shall clean and sweep the project adjacent areas at regular intervals and when requested by the City Engineer as necessary to maintain the project area in a clean and orderly condition at all times to the satisfaction of the City Engineer.
20. Final approval of any work will not be given until construction debris and excess material is removed and parkways are graded to conform to the standard street section.
21. Permittee shall remain responsible for satisfactory workmanship and material for one year after acceptance of improvements authorized by this permit and two years for encroachment on existing improvements.
22. All P.C.C. removals shall be done by saw cutting.
23. All A.C. removal shall be done by cutting a neat, straight, and vertical line one-foot minimum beyond and undermining or pavement cracking. Saw cutting may be required.
24. Continuous trenches of up to 500 Linear feet in length, and/or more than six laterals, and/or potholes in 500-foot section of asphalt concrete, the entire width (12 feet minimum) of the lane shall be overlaid with asphalt concrete. The area of overlay shall be uniformly tack coated. Asphalt concrete overlay must extend at least one foot laterally and five feet longitudinally beyond edges of excavated and/or damaged pavement. Any asphalt overlay shall have a minimum practical thickness of one tenth (.10") (reference City Standard Drawings ST-6).
25. Asphalt pavement, including resurfacing shall be constructed of base course Type B PG-64-16 No RAP and surface course type C2 PH64-16 No Rap. Asphalt concrete conforming to the requirements of Section 203 of the Standard Specifications for Public Works Construction, unless otherwise specified by the City Engineer. The City does not allow RAP in asphalt mixes.
26. Permittee may be required to construct permanent asphalt concrete pavement in the public right-of-way to provide protection to existing improvements which are in danger of being damaged by storm generated waters and/or debris. This protection will be provided within 24 hours, when it is determined by the City Engineer that an unsafe condition exists. All mix designs per current edition of "Greenbook".
27. Concrete curb, walk, gutters, cross gutters, driveway approaches and alley entrances shall be constructed of Class 560-C-3250 Portland cement concrete conforming to the requirements of Subsection 201-1 of the Standard Specifications for Public Works Construction, which shall be cured with Type II Curing Compound in accordance with the provisions of Subsection 201-4.1 of the Standard Specifications for Public Works Construction, unless otherwise specified by the City Engineer.
28. All construction materials (base, asphalt, concrete) and parts and materials for sewer, water, storm drain shall be accepted by the city prior to commencement of work. Any materials not conforming with the city's approved materials list, specifications or standard plans are subject to rejection.
29. Permittee shall provide the City Engineer passing compaction test results, taken by a licensed Engineer or testing laboratory, prior to any construction. Test locations shall be reviewed with the inspector, over all utility main lines at intervals not exceeding 300 feet; over a minimum of 1/3 of all utility laterals; 2 minimum under all proposed cross gutters; under curb and gutter at intervals not exceeding 500 feet; under all proposed A.C. surfacing at intervals not exceeding 500 feet. All tests shall be taken at a depth of 3 feet and at 6 inches. Additional test may be required as directed by the City Engineer. All test failure locations shall be recompacted and retested near previous test.
30. Permittee shall backfill, densify, and repair pavement over all work, including **but not limited to** all sewer, storm, water, gas, electrical and telephone repair or installation excavations in accordance with Section 306-1.3 of the Standard Specifications for Public Works Construction, unless otherwise specified by the City Engineer.